City of Seward
PO Box 167
Seward, AK 99664

Hotel/Motel Room Tax Schedule A- Tax Exempt List

SCC 5.45.015

The purpose of this form is to provide a list of all daily and weekly sales that are tax exempt for bed tax purposes. Enter the date of lodging in column A, the name of the non-taxable entity in column B, the name of the guest in column C, form of payment in column D, E, or F, and tax-exempt amount in column G. Add up all non-taxable sales and list the grand total on the bottom of Schedule A and line 2A on the Hotel/Motel Room Tax Return. Rent must be paid directly by the non-taxable entity in order for the rent to be exempt from the four percent room tax. This does not include a right of reimbursement from the United States Government, the State of Alaska, or any of the State's political subdivisions to the guest.

A	B	C	D		E		F	G
Date of Lodging	**Name of Non-Taxable Entity**	**Name of Guest**	**First 6 Digits of the Government Credit Card Number**	**Or**	**Government Issued Check Number**	**Or**	**Government Issued PO Number**	**Tax Exempt Amount**