

REQUEST FOR PROPOSALS

Health Insurance Agent of Record / Broker Services

The City of Seward is soliciting proposals from qualified consultants to provide Health Insurance Agent of Record / Broker services per the specifications listed in this proposal.

Proposals are to be received by the City no later than 3:00 p.m., local time on Friday, March 29, 2019, to the City Clerk's Office, 410 Adams Street, Seward, AK 99664. Proposals submitted to any other location shall be considered invalid. The City recommends mailing through courier service where delivery time is guaranteed to meet proposal deadline. Proposals shall be opened on Friday, March 29, 2019 at 3:30 p.m. in the City Council Chambers but results will remain confidential until a recommendation is brought to the Seward City Council for approval. All proposals shall be completely sealed in an envelope clearly marked with the company name and the following:

Proposal for: Health Insurance Agent of Record / Broker
Due Date: March 29, 3:00 p.m.
Attention: City Clerk's Office
City of Seward
410 Adams Street
P.O. Box 167
Seward, AK 99664

Faxed proposals will not be accepted and proposals received after 3:00 p.m., shall be considered non-responsive and returned unopened within thirty (30) days.

Proposal packets are available by contacting the City Manager's Office, P.O. Box 167, 410 Adams Street, Seward, AK 99664, or by calling (907) 224-4020 or (907) 224-4047.

Date of Release: March 5, 2019

Publication Dates: March 7, 2019 and March 14, 2019