

REQUEST FOR PROPOSALS

LEGAL SERVICES

At the request of the City of Seward Council, the following request for proposal (RFP) is to contract legal services to be provided to the City of Seward.

Only Attorneys who are currently licensed to practice law in the State of Alaska and maintain an office or law firms including such attorneys, may respond to this RFP.

Offerors responding to this RFP are hereby notified that all proposals submitted, and information contained herein and attached thereto will not become public information until selection of the successful attorney/firm.

Except as otherwise provided above, no trade secrets or commercial or financial information shall be accepted in confidence unless, and then only to the extent, the City Manager specifically agrees in writing to the contrary.

All proposals must be received mailed or hand-delivered by 1:00 p.m. local time on Friday, January 31, 2020. Proposals may NOT be faxed or e-mailed. Failure to submit the proposal prior to the deadline will cause the proposal to be disqualified. Late proposals or amendments will not be opened or accepted for evaluation. Four (4) original hard copies and one (1) electronic copy (flash drive or disk) shall be submitted in one package to:

City Clerk
City of Seward
410 Adams Street
PO Box 167
Seward, AK 99664

Questions regarding this RFP should be directed to Scott Meszaros, City Manager, at smeszaros@cityofseward.net. Questions must be received at least five (5) days prior to date fixed for opening of proposals to be given consideration. Prospective respondents are requested to limit their contact with the City regarding the RFP to the person(s) named herein.

All offeror's who are furnished a copy of this RFP, but who decide not to offer a proposal to the City of Seward for this project are kindly requested to submit a negative reply.

The original proposal shall be placed along with the electronic copy in one sealed envelope bearing the name and address of the respondent and clearly marked with the words "RFP for Legal Services".

Proposals shall be opened on January 31, 2020 at 1:05 p.m. in the City Council Chambers but results will remain confidential until a recommendation is brought to the Seward City Council for approval.

Date of Release: December 23, 2019

Publication Dates: Seward Journal on December 24, 2019 and December 31, 2019