



City of Seward, Alaska

Seward Community Library & Museum

REGULAR LIBRARY CARD REGISTRATION

Valid picture identification and proof of residency required.

Date: _____

Cardholder's First Name: _____ MI: _____ Last Name: _____ Suffix: _____

Permanent Address: _____ City: _____ State: _____ Zip: _____
(In Seward, or other applicable location)

Local Mailing Address : _____ City: _____ State: _____ Zip: _____
(If different from permanent address)

Date of Birth: ____/____/____ *(Month, Day, Year)* Driver's License/ID Card Number: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

What proof of residency in Seward (or other valid location) are you are providing?_____

Get library holds, renewal and overdue notices by email. It's quicker and saves the library money and resources. Your information is protected by Alaska Statue Ch. 25 Sec. 40.25.140 Confidentiality of Library Records.

EMAIL ADDRESS:_____

My signature means that:

- I accept full and complete financial responsibility for any and all fines, repairs, or replacement costs incurred on any items borrowed under my name.
- I will notify the library immediately if my library card is lost, stolen, or if there are changes to my name or address.

I understand that:

- My library card, picture ID, or other proof of identity is required for all transactions.
- Overdue items and outstanding fines or fees will suspend borrowing privileges until all items are returned and/or my account is paid in full.
- Failure to return borrowed items or pay fines in a timely manner may result in a barred account.

Cardholder's Signature: _____ Date: _____

Regular Card Requirements

- ▶ Completed Registration
- ▶ Proof of Residency in Seward, Moose Pass, Cooper Landing, or Hope
- ▶ Valid Photo I.D.

Regular Card Access

- ▶ 20 total items
- ▶ 3 Media Item Types at a time
(i.e. BLR, BLR Set, CBLR, CD, CDVD, DVD, DVD Set, RB, etc.)
- ▶ Alaska Library Catalog access
- ▶ Alaska Digital Library access

Valid Photo ID

(provide one of the following)

- Driver's license
- Employee or contractor photo ID card issued by a local, state, or US government agency
- Government photo identification card
- Local school photo ID card
- US military identification card
- US passport or Out-of-Country passport
- Alaska Tribal Card
- Login to Powerschool is permitted for minors

Proof of Residency (provide recent document with name and Seward address)

- Rent or lease agreement with signature of owner/landlord and tenant
- Deed or title to residential real property
- Mortgage bill
- Home utility or cellular bill
- Employment documents
- Insurance documents (medical, dental, home, vehicle, etc.)
- IRS tax return
- USPS Change of Address Confirmation
- Property tax bill or statement
- Bank or financial institutional record or statement
- Voter registration confirmation letter or card
- Letter from a shelter, non-profit organization, faith-based agency, employer or government agency attesting the applicant lives in Seward
- Alaska Certificate of Vehicle Titles or registration (within 30 days)
- Recent government mail
- Selective service card